## BIM 360 DOCUMENT MANAGEMENT COPCON

ONLINE WORKSHOP

**Platinum Partner** 

## 

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Solutions Store

This workshop will help your team to be productive with BIM 360 Document Management. We will start by creating an Administrator account and go through the processes of creating an account and a sandbox project. From there we will cover all the bases of how to store and access models/drawings through BIM 360. Our objectives for this course will be to have all users proficient and functional accessing model data, placing markups/issues, and storing data in BIM 360 Document Management.

Prerequisite: A working knowledge of Microsoft Windows is recommended.

Session Length: 2 hours

- Explore documents and models
  - o Navigate 3D Models
  - o Navigate Views
  - o Markups
  - o Issues
  - o Version Management
  - o Compare Versions

- Tracking Issues
- Desktop Connector to upload Models
- Uploading Limked Files

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