BLUEBEAM REVU FOR PROJECT MANAGERS
COURSE OUTLINE

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BLUEBEAM
Platinum Partner

Do you find yourself buried in work trying to keep up with planning and documenting your projects? Bluebeam Revu has what you need to obtain a paperless workflow and stay on track! Revu for Project Managers will give you the tools you need to organize your project documents, track revisions, and collaborate through Studio from the field or office!

Receiving Documents
- Generate Page Labels
- Generate Bookmarks

Organizing Documents
- Extracting Pages
- Insert Pages
- Replace Pages
- Slip Sheeting
- Template Creation

Hyperlinking
- Create Manual Hyperlinks
- Create Markup Hyperlinks
- Edit Hyperlinks
- Batch Link

Revision Tracking
- Compare Documents
- Overlay Documents
- Batch Compare & Overlay
- Tracking Revisions Through Markups List

The Markups List
- Group and Sort Markups
- Control Column Display
- Create Custom Columns
- Statuses
- Add Comments and Replies to Markups
- Import and Export Markups
- Create Summaries

Document Security
- Document Permissions
- Signature vs Certification

Punch & Back Check
- Punch Walk
- Punch Template Creation
- Create Custom Punch Keys
- Attach Images/Videos

Sets
- Overview of Sets
- Create & Navigate a Set
- Publishing a Set

Studio
- Studio Session
- Studio Projects
- Studio Workflow Exploration

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